

**KENTUCKY BOARD OF CERTIFICATION OF WATER TREATMENT AND
DISTRIBUTION SYSTEM OPERATORS**

MINUTES OF MEETING

January 22, 2009

The following are minutes of the Kentucky Board of Certification of Water Treatment and Distribution System Operator's meeting held January 22, 2009 at the Division of Compliance Assistance, 300 Fair Oaks Lane, Frankfort Kentucky.

Board Members Present

Dillard Griffin, Chairman
Dr. Ed Story, Vice Chairman
Barry Bolin
Debra Cantrell
Julie Roney

Others Present

Lisa Butler, Division of Compliance Assistance (DCA)
Aaron Keatley, DCA
Julia Kays, DCA
Melissa Brothers, KWWOA

I. Call to order

Dillard Griffin called the meeting to order at 1:30 p.m. Lisa Butler called role.

II. Approval of minutes

A motion to approve the minutes from the December 18, 2008 meeting was made by Ed Story. Debra Cantrell seconded the motion. The motion carried.

III. New Business

A. Training Application Reviews (Addendum 1)

IV. Communication and Announcements

Lisa Butler distributed the program's financial summary for December 2008.

Julia Kays distributed the 2008 Year-End Progress Report for the Certification Program.

V. Guest Comments

Aaron Keatley told the board that the Division of Water filed regulation revisions in January for chapter 8:050 and the Division of Compliance Assistance included fee increases for operator certification in the revisions. If the fees are approved as proposed they will double what is currently in the BGA0 account. With the fee increases, the drinking water program should be completely self-funded between the

fees and grants. The Division of Water has their public hearing on Feb. 25th. June is the target date for the revisions to go into effect.

Aaron asked the board for their input on the practice of returning fees to applicants when their applications are reviewed and found deficient. The consensus of the board is that the agency should keep a portion of the fee to discourage applicants from applying before they meet the requirements for testing. Barry Bolin asked if the part of the fee that wasn't returned could be used if the application is resubmitted. Aaron said that was something that could be considered. Melissa Brothers said not returning all of the fee may discourage the submission of applications that do not meet the requirements, but at the same time it will increase the volume of telephone calls to the certification program. Dr. Story commented that it takes a lot of internal work to review the applications for the entire fee to be returned.

Julia told the board that the program hired Clayton Getz as a new trainer to work for the program. Mr. Getz will start 2/1/09.

Melissa Brothers shared a tentative schedule for the KWWOA Annual Conference. The board will meet on 3/24/08 at 3:00 pm. Debra Cantrell asked if the agency will be able to pay for the board member expenses to attend the conference. Aaron said due to budget uncertainty, he wasn't sure if the division could pay for the board's lodging and meal expenses in addition to the normal per diem. He told the board that as soon as he knew how the budget situation would be resolved he would let the members know. Melissa reminded the board members that they are not charged a conference registration fee to attend.

VI. Adjournment

A motion to adjourn was made by Ed Story. Julie Roney seconded the motion. The motion carried. The board adjourned at 2:00 p.m.

Training Requests

Request #	Date Received	One time event - Yes or No	Requested By	Course Title	Hours Requested	Date of Course	1st	2nd	Motion to Approved	Comments	# of Hours Approved	TCH Event ID#
1060	12/18/2008	Yes	AWWA	AWWA Water Quality & Technology Conference	21	1/16/08 - 1/20/08	ES	JR	X		21	6457
1061	12/30/2008	Yes	Bluegrass Cross Connection Prevention Assoc.	Bluegrass Cross Connection Prevention Assoc. Annual Conference	6.75	9/26/08	ES	BB	X	D. Griffin abstained	6.75	6458
1062	1/6/2009	No	Kentucky American Water	Operator Quality Assurance Laboratory Practicum	2.5	10/29/08	ES	BB	X	D. Griffin abstained	2.5	6459
1064	1/13/2009	Yes	Louisville Water Co.	Survey Leveling - Project Plan Elevation Control	2	12/19/08	ES	JR	X		2	6460
1065	1/14/2009	No	S.E. Mack & Assoc. Corp. (SEMA Corp.)	Utility Trace Wire Workshop	4	TBA	ES	JR	X		4	6461
1066	1/15/2009	Yes	Ky. Rural Water Assoc.	Treatment & Distribution Optimization and Safety	12	2/11/09 - 2/12/09	ES	JR	X		12	6443
1069	1/21/2009	No	Hopkinsville Water Environment Authority	Sampling & Chain of Custody Procedures	2.5	1/7/2009	ES	JR	X		2.5	6462